

Job description – Valeter/Driver

Emerald Truck & Van Limited is a commercial vehicle dealership selling the full range of new and pre-owned vans and trucks. We are the principal Iveco franchised dealer in Ireland and we have our head office in Ballymount, Dublin. We are supported by a network of regional partners across the country. Iveco is an international leader in the development, manufacture, marketing and servicing of a vast range of light, medium and heavy commercial vehicles selling more than 150,000 vehicles each year.

We have a vacancy for a Valeter/Driver within our Service department at M50 Business Park, Ballymount.

Job Role

1. To prepare vehicles before return to customers ensuring that they are cleaned to the highest standard;
2. Completing vehicle checks which will include checking the vehicle fluid levels, lights, tyres and tyre depth;
3. Checking the vehicle for any damage such as dents, scratches and report this back to the Workshop Controller;
4. Delivery and collection of vehicles to and from our locations and customers as and when required.
5. Any other reasonable duties as required.

Essential criteria

1. The successful candidate must have a clean driving licence;
2. Ability to work to strict deadlines and pay attention to details;
3. Good communication skills with a high standard of written and verbal English;
4. Proficient IT skills;
5. You are able to work under pressure as an individual and as part of a team;
6. You have a flexible approach to working hours and have an excellent time and attendance record;
7. A good knowledge of Dublin and surrounding areas.

Desirable criteria

8. At least one years' experience within a commercial vehicle dealership would be an advantage.

Please note:

1. The above list is not exhaustive and may be subject to change.
2. It should be noted that the duties, designation and location of the post may be subject to change to meet the changing needs of the organisation.
3. Emerald Truck & Van reserve the right to review the experience and qualifications required depending on the volume of applicants.
4. Working hours Monday to Friday 0830 to 1700 (total of 38.75 hours).
5. If you feel up to the challenge and have the relevant experience and ability we need, please email your CV to Julie Burns at jburns@ni-trucks.co.uk.
6. The closing date for receipt of applications is Friday, 30th September 2022.